

# 2024 IAPR Fellowship Nomination Instructions (23FEB24)

## IMPORTANT

**Nominator:** Any member of an IAPR Member Society can serve as a nominator except members of the IAPR Executive Committee, the IAPR Fellow Committee, and the Nominee. Nominators should complete the [electronic Nomination Form](#).

**Endorser:** Any member of an IAPR Member Society (different from the nominator) or an IAPR Fellow can serve as an endorser. Endorsers should complete the [electronic Endorsement Form](#).

Endorsers should briefly describe their relationship to the nominee as well as how they personally became aware of the importance of the accomplishments of the nominee and of their impact on the IAPR scientific community.

**Nominee:** Anyone is eligible to be nominated, except for current members of the Executive Committee and of the Fellow Committee.

**Note:** Nominators are requested to provide Google Scholar citation and h-index data for the nominee as well as any other information that might be useful for the evaluation process.

**Note:** Each nomination must be endorsed by at least one Endorsement form. This form is to be submitted independently by the endorser.

## General Information

**Electronic Submissions:** Nominations and Endorsements are made electronically via Google Forms. Any problem related to submissions should be reported to the IAPR webmaster, cc'ing the Fellow Committee Chair, Prof. Umapada Pal, Indian Statistical Institute, Kolkata, India, as follows:

To: [webmaster@iapr.org](mailto:webmaster@iapr.org)

Subject: Submission problem ---IAPR Fellowship 2024

CC: [fc-chair@iapr.org](mailto:fc-chair@iapr.org), [fc-vice-chair@iapr.org](mailto:fc-vice-chair@iapr.org)

**Modifications to Submissions of Nominations or Endorsements:** Modifications to nominations and endorsements are accepted until the final deadline. Instructions can be found at the end of this document.

**Proper and Accurate Description of Contributions:** A concise, accurate and objective description of the technical contributions of the nominee is of great importance. Avoid superfluous or exaggerated prose and undefined technical jargon and acronyms.

In the spaces provided on the Nomination Form, include information concerning

- The nominee's background, field and professional experience
- The nominee's contributions and impact (including a dated Google Scholar h-index and total number of publications and publications lists)
- The nominee's awards and professional recognition
- The nominee's years of membership in the IAPR and service to the IAPR.

**Completeness of Nomination Data:** During the selection process, the Fellow Committee may request additional documentary evidence from the nominator.

**Source of Nomination Data:** The nominator is expected to be personally aware of the nominee's contributions. For confidentiality purposes, the necessary facts should be obtained from the nominee only if the complete and correct background information is not available elsewhere.

**IMPORTANT:** The nominator is the sole contact in the nomination process. **Nominees should have no contact with IAPR regarding their own nominations**

## Procedural Information

**How to Modify a Nomination or Endorsement:** Once submitted, Google Forms will email a copy of the completed form to the nominator/endorser, the Chair and Vice-Chair of the Fellow Committee, the IAPR Secretariat, and the IAPR Webmaster (for redundancy and troubleshooting purposes).

Changes will be accepted up until the final deadline. To make changes, please reenter all information and submit a new, complete form. Only the last form received will be used in the evaluation process.

**New Fellows Announcement:** The newly elected IAPR Fellows will be announced at the award ceremony in the banquet of the 27th ICPR in Kolkata (India) 1-5 December 2024, when a Fellow Certificate, signed by the IAPR President, will be given to each new Fellow together with a Fellowship pin. The names of the new IAPR Fellows will also be published in the IAPR Newsletter and in the IAPR webpage together with the corresponding citations.

By 30<sup>th</sup> June 2024, the IAPR Fellow Committee Chair will notify by e-mail to nominators and endorsers about the outcome of the evaluation process regarding their corresponding nominees (both for successful and unsuccessful nominees) and inform the new Fellows so they can plan to personally receive their certificate. It is then left to their discretion to keep this fact secret until the award ceremony. New Fellows will also be asked for the contact address (typically the Head of their Institution and their Head of Department) to which the announcement of the new Fellowship should be sent.

**Evaluation Process:** Every two years, the Executive Committee upon recommendation by the Fellow Committee selects new Fellows. The number of new Fellows selected biennially cannot exceed 0.25% of the total IAPR membership. Each nominator is expected to pay thorough attention to the nominee's qualification for becoming an IAPR Fellow in terms of scientific/engineering excellence and the extent of their service to and participation in IAPR events. Note that both excellence and service to IAPR are very important to become an IAPR Fellow.

The Fellow Committee also assumes that nominees have already been recognized for their scientific/engineering achievements, at least by the IAPR member societies they belong to (or are going to belong to), and that their achievements in the field of pattern recognition are well-known internationally. This means that to be successful, a nominee needs endorsements from members of several different IAPR member societies.

The evaluation process is accomplished by the IAPR Fellow Committee. All nomination materials will be treated in confidence by the IAPR Fellow Committee. The Fellow Committee selects nominees to become IAPR Fellows, according to the following criteria:

- Significant contributions as Research Engineer/Scientist, Application Engineer/Practitioner, or Technical Leader
- Evidence of scientific/technical accomplishments
- Research impact
- Confidential opinions of nominators and endorsers
- Service to IAPR and participation in IAPR sponsored activities
- International recognition